

Meeting Minutes
CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
Library Meeting Room
July 20th, 2020 - 4:00 P.M.

Trustees Present: Tim Westwig, Alison Memoli, Ashley Danforth, Peter Innes, Hans Hildebrand
Trustees Absent: Ellin Leonard, Julie Laracy
Staff Present: David Smolen
Members of the Public: Tom Eastman

Note: This meeting took place over the Zoom platform with the ability of the public to watch the meeting in the Conway Public Library meeting room. Director Smolen hosted the meeting and was sitting in the meeting room with his computer connected to the data projector.

1. **Call to Order.** The meeting was called to order at 4:00 PM.
2. **Consideration of Meeting Minutes. June 15, 2020.** A motion was made to accept the minutes. All in favor 5-0.
3. **Treasurer Report.** Peter Innes presented his report. A motion was made to accept the report. All in favor 5-0.
4. **Director Report.** Director Smolen presented his report. Matter highlighted by the Director included the following:
 - a. The Library building reopened June 29th. Things have been going well. The public has been complying with the mask requirement.
 - b. Summer meal program has been going well.
 - c. Conway Rec Camp have been visiting weekly
5. **Friends of the Library Report.** Director Smolen presented the report. The Friends are waiting on hearing back on the CARES act grant proposal.
6. **New Business. Library Assistant Position Hiring Recommendation.** Director Smolen described the hiring process. Director Smolen recommended the Trustees hire Sherri Walker-Towle for the position. A motion was made to hire Sherri Walker-Towle for the Library Assistant position at the rate of \$12 per hour. All in favor 5-0.
7. **Old Business. Electronic Payment System Recommendation.** Director Smolen recommended the library use Paypal's "Virtual Terminal" system to handle electronic transactions. A motion was made to approve the recommendation. All in favor 5-0.
8. **Public Comment.** None.
9. **Board Member Issues.** None.
10. **Adjourn.** The meeting adjourned at 4:50 PM.

Respectfully Submitted,

David Smolen