

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
Library Meeting Room
April 20th, 2021
4:00 PM
Meeting Minutes

Trustees Present: Julie Laracy, Kathy Bennett, Jason Cicero, Ashley Danforth, Allen Shapiro, James, Cousins
Trustees Absent: Ellin Leonard

Staff Present: David Smolen, Jeff Beavers

Note: This meeting took place over the Zoom platform with the ability of the public to watch and take part in the meeting in the Conway Public Library meeting room. Director Smolen hosted the meeting and was sitting in the meeting room with his computer connected to the data projector.

1. **Call to order.** Library Director David Smolen called the meeting to order at 4PM.
2. **Board member introductions.** The board members and staff all introduced themselves to each other and provided some information on their personal backgrounds.
3. **Election of Officers:**
 - a. **Chairperson.** *A motion was made by Kathy Bennett to nominate Julie Laracy as Chairperson of the Board, second by Ashley, all in favor 6-0. At this point JL started to run the meeting.*
 - b. **Vice Chair.** *A motion was made by Allen Shapiro to nominate James Cousins as Vice Chair, Second by Kathy Bennett. All in favor 6-0.*
 - c. **Treasurer.** *A motion was made by James to nominate Jason Cicero as Treasurer, second by Allen, all in favor 6-0.*
 - d. **Secretary.** *A motion was made by Allen to nominate Kathy Bennett as Secretary, second by Julie. All in favor 6-0.*
4. **Consideration of Meeting Minutes. March 15, 2021.** *A motion was made to accept the minutes. All in favor 6-0.*
5. **Acceptance of Unanticipated Revenue. March 15th – April 19th, 2021.** Director Smolen reported \$189 in unanticipated revenue. *A motion was made to accept the revenue. All in favor 6-0.*
6. **Treasurer Report.** Director Smolen presented the report. He explained the various type of revenue the library collects and is able to retain per the applicable RSAs. *A motion was made to accept the Treasurer's report. All in favor 6-0.*
7. **Director Report.** Director Smolen presented his report. Items highlighted included the following:
 - a. The Youth Services Assistant candidate search continues
 - b. DS met with new library gardener, Leigh Grady, and went over various tasks that need to be accomplished
 - c. Sent the GAR Custer Chapter flag to the *Museum Textile Service* for a conservation treatment report in support of a Mooseplate grant application
 - d. Touch A Truck is April 21st
 - e. Library has purchased multiple 3D printers and Vex IQ kits in support of our robotics summer camp.

8. **Friends Report.** Director Smolen reported the Friends are meeting April 21st. Ashley volunteered to be the Trustee liaison to the Friends this year.
9. **New Business.** Offer of Piano donation. A discussion ensued on the offer of a Steinway piano by Linda Fox Phillips and Stephen Phillips. *A motion was made to decline the offer. The motion passed by a vote of 5-1.*
10. **Old Business.** None.
11. **Board Member Issues.** A discussion ensued on when and if the Trustees can meet in-person again. Director Smolen suggested using the Selectmen's Chambers at the new Town Hall as it is larger than the library meeting room. It was agreed that Director Smolen would contact the Town Manager about reserving the space. *A motion was made to return to in person meetings on the condition a meeting room space larger than the library meeting room can be obtained. All in favor 6-0.*
12. Public Comment. None.
13. Adjourn. *A motion was made to adjourn. All in favor 6-0.* The meeting adjourned at approx. 5:25PM.

Respectfully Submitted,

David Smolen

Next Trustee Meeting: May 18th at 4PM