

Meeting Minutes
Conway Public Library
Board of Trustees
September 10, 2025

Present

Trustees: James Cousins, Andrea Libby, Julie Laracy, Corey Genest, Jeanne Wright, Cheryl Furtado. Chris Wong joined the group a short while after.

Staff members: Jeff Beavers, Tessa Narducci.

1. Call to Order: 5:03pm

2. Public Comment: See #6 and #7.3 below

3. Consideration of Meeting Minutes - August 13th, 2025. James moves to approve the minutes, Andrea seconded. Motion carried 6/0/0

4. Acceptance of Unanticipated Revenue - August, 2025 \$133. Jeanne moved to approve, James seconded. Motion carried 7/0/0

5. Reports:

5.1. Treasurer: Nancy Cavalieri now has the information she needs for auditing the trust accounts

5.2. Director: See report. James moved to accept, Julie seconded. Motion carried 7/0/0

6. Park Project Committee Recommendation of Construction Document Proposals:

Four bids for the Park Project came in, the Park Project subcommittee reviewed and chose Oak Point. Their proposal was thorough and their vision was closely aligned to our vision. Jim Badera, the Conway town engineer, was asked to review the plans to be sure it meets the basic requirements of our design. Oak Point will develop the construction documents and be the liaison between their company and the construction company. James moved to accept the proposal by Oak Point, Andrea seconded. Motion carried 7/0/0

7. Building Subcommittee Updates

7.1. Facade Restoration Progress: Columns are in but work is not 100% complete. It is expected that Knowles will complete the punch list in the near future. All agreed that it looks great.

7.2. Barba Wheelock Invoices: \$375. Cheryl moved to pay. Jeanne seconded. Motion carried. 7/0/0

7.3. Memorial Discussion (discussed during public comment): Discussion ensued around if the trustees would consider a public memorial on behalf of Brooke Barron once the facade is complete. The Barron family was in attendance to show their support. Julie moved to create an ad hoc committee to discuss thoughts regarding a memorial. Cheryl seconded. Motion carried 6/0/0

8. 2026 Library Budget Draft

8.1. Draft to be presented on November 25th - Select Board

8.2. Final draft to be presented on January 5th - Budget Committee

9. Exhibits, Gifts & Appraisals Discussion: The policy committee will meet to discuss how to manage gifts, loans, appraisals of art work offered to the library in order to protect all parties' interest and to streamline the process.

10. Board Member Issues: None

11. Non Public Session as Per 91-A:3: None

12. Adjourn: 6:40pm

Respectfully,

Cheryl Furtado, Trustee Secretary