

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
PERIODICAL ROOM
APRIL 9th, 2025
5:00 PM
MINUTES

1. **Call to Order:** 5:01 PM
Trustees: Andrea Libby, Jeanne Wright, James Cousins, Julie Laracy, Corey Genest
Staff: Jeff Beavers, Tessa Narducci.
2. **Public Comment:** None
3. **Consideration of Meeting Minutes - March 12th, 2025:** James motioned to approve minutes with amendments, Jeanne seconded. Motion carried 5/0/0
4. **Acceptance of Unanticipated Revenue - March, 2025:** James motioned to accept \$209.50 of unanticipated revenue, Andrea seconded. Motion carried 5/0/0
5. **Reports**
 - 5.1. **Treasurer:** Discussion concerned the search for an auditor to support an audit of the trust funds, getting a credit card for the trustee accounts, and the operating procedures for trustee deposits and expenses, concluding that the treasurer is authorized to manage sub-accounts in trustee holdings as needed to support approved expenses.
 - 5.2. **Director:** Most noteworthy discussion concerned adjustments to the library budget since the town operating budget did not pass in the 4/8/2025 election. Julie motioned to approve the Board purchasing water bottles as staff appreciation gifts. Corey seconded, motion carried 5/0/0.
6. **NNHLC Annual Meeting Recap**
 - 6.1. **Volunteer/Employee Confidentiality Agreement**
 - 6.2. **NNHLC Stats, 2025**

The director provided a summary in tandem with the attached report.
7. **Library Substitute Position:** The plan of hiring on library substitutes for staff bandwidth relief will be tabled since the town's operating budget did not pass in the 4/8/2025 election.
8. **Park Project Updates**
 - 8.1. **Clean-up the Park Day - Saturday, April 26th, 10am-12pm**

The Board discussed the Friends' recent fundraisers, and how developments with NBRC suggest a pivot. Board members are encouraged to attend the upcoming Park Committee Meeting, the timing for which the director will share out.
 - 8.2. **Seddon Tree Dedication - Saturday, May 24th, 1pm-3pm**
9. **Building Subcommittee Updates**
 - 9.1. **Barba Wheelock Invoice:** Jeanne motioned to approve the latest invoice of \$38.75, Andrea seconded. Motion carried 5/0/0
10. **NH Legislative & IMLS Updates:** The director summarized the anticipated impact of recent legislative activity. The changes stand to diminish access to ILL services, downloadable books, and NH Humanities. The staff and Board members are monitoring developments closely to remain in compliance with any changes.
11. **Board Member Issues:** None
12. **Adjourn:** 7:09 PM