

# Director Report October 11<sup>th</sup>, 2023

## Administrative

- Submitted invoice to Town of Albany for 2023 library services
- Conducted annual review for Jeff Beavers
- Training for Andrea Masters and Kate Duval continues
- Received reimbursement check from Primex for \$17,389

## Buildings and Grounds

- Eminent domain hearing for Main Street Project is October 17<sup>th</sup>
- Mandatory contractor walk through for façade repair was September 21<sup>st</sup>
- Bids to be opened October 5<sup>th</sup>
- Contractor to be selected by the end of October
- Received drawings for Children's Room staff furniture project

## Park Project

- Director attended mandatory NBRC meeting
- Park fundraising committee met September 28<sup>th</sup>
- Met with NH CDFA regarding tax credit program
- Friends considering purchase of subscription to "Grant Station" to ID potential grant sources

## Professional Development

- Three staff attending de-escalation training October 18<sup>th</sup>
- Three staff attending "Creating Safer Libraries" training November 29<sup>th</sup>
- Tessa and Kate attending "Touchpoints in Libraries" training

## Collections

- Mountain Ear to be digitized and uploaded to library "Advantage Preservation" account

## Programs

- Mini Movers taking place Tuesdays in October
- Trivia Night fundraiser is October 23<sup>rd</sup>
- Experiencing the Wild Presented by Jo Radner is October 26<sup>th</sup>
- One Book One Valley finale event is November 2<sup>nd</sup>

Respectfully Submitted,

David Smolen