

Director Report February 22nd, 2021

Administrative

- Accepted resignation of Tara McKenzie
- Promoted Tessa Narducci to Head of Youth Services
- Library now accepting applications for the position of Youth Services Assistant
- Have met with multiple consultants on strategic planning
- Working on developing a “climate survey” for the staff
- Working on annual “State Report”

Technology

- Staff have helped numerous members of the public with vaccine registration issues

Collections

- January 2021 circulation more than January 2020
- 257 items added to collection in January and 65 items withdrawn

Buildings and Grounds

- Flooring to be added to the old attic
- Test valve for sprinkler system found and work will commence in the spring to make it operational

Programs/Outreach/Collaboration

- Tessa to participate in “Community Reading Day” at John Fuller March 1st
- Bob Cottrell working on “local history minute” with Valley Vision
- Museum of Bad Art program was a disaster ☹
- “The Middle East,” a NHH program, is March 2nd

Professional Development

- Director Smolen attended “Best Hiring Practices” webinar sponsored by Primex

Respectfully Submitted,

David Smolen