Conway Public Library Board of Trustees

Meeting Minutes

February 26, 2018

Conway Public Library Meeting Room

Trustees Present: David Paige, Stacy Sand, Linda Fox Phillips, Donna Dolan, Brian Wiggin, Debbie Cross

Trustees Absent: Lucy Philbrick

1. Call to Order. The meeting was called to order at 5:02 PM

2. Consideration of Meeting Minutes, Jan 22, 2018. Motion made by Stacy Sand, second by Linda Fox Phillips. All in favor 5-0-1 (Donna Dolan abstained). 3. Treasurer Report. Debbie presented her report. A discussion ensued. Debbie suggested hiring a bookkeeper. A discussion ensued. It was suggested Director Smolen look into the cost of hiring a bookkeeper. Motion was made to approve the Treasurer's reports with the exception of November 2017. All in favor 6-0.

4. Acceptance of unanticipated revenue. It was reported by Director Smolen $71 since the last meeting. A motion was made to accept the unanticipated revenue. All in favor 6-0.

4. Director Report. Director Smolen presented his report. Matters discussed include the following:

- ILL system failure
- Research on a new phone system
- Cataloging backlog in history room
- Celtic music program March 14th
- Margaret Gaertner program on CPL architect Thomas Silloway

6. Library Assistant Position Recommendation. Director Smolen described the search and interview process. A recommendation was made to offer the position to Kathy Keene of Conway at a rate of $12 per hour. A motion was made to accept the recommendation and hire Kathy Keene, All in favor 6-0.

7. Anne Goldthwaite Painting. Director Smolen described his discovery of the painting and a photo of Conway Public Library Architect Thomas Silloway. No votes were taken.

8. Board Member Issues. A discussion ensued about the March 24th event by Margaret Gaertner. Discussion ensued about where the National Register plaque should be placed. A motion was made by Stacy Sand, second by Debbie Cross, to place the plaque near the original front door. Motion passed 4-1-1 (Linda voted no, David Paige abstained).

9. Non Public Session. Director Evaluation. A roll call vote was made to enter into nonpublic session at approximately 6:00 PM. All in favor 6-0. Discussion ensued about David’s goals. Motion made to approve David’s 2018 goals as edited. Motion was made to seal the minutes. All in favor 6-0. Motion was made to enter into public session at approximately 6:25 PM. All in favor 6-0. Motion was made to seal the nonpublic minutes. All in favor 6-0.

10. Adjournment. The meeting adjourned at 6:31 PM.

Respectfully Submitted,

David Smolen