

CONWAY PUBLIC LIBRARY
BOARD OF TRUSTEES
15 GREENWOOD AVENUE
PERIODICAL ROOM
MAY 14th, 2025
5:00 PM
Minutes

1. **Call to Order:** 5:04
 - 1.1. **Trustees:** Jeanne Wright, James Cousins, Chris Wong, Andrea Libby, Cheryl Furtado
 - 1.2. **Staff:** Jeff Beavers
2. **Public Comment:** None
3. **Consideration of Meeting Minutes - April 9th, 2025.** Minutes accepted: 3-0-2 (two of us present this day, were at the Library meeting/conference).
4. **Acceptance of Unanticipated Revenue - April, 2025-** \$84.00. Cheryl moves to accept. Jeanne seconded. Motion carried 5-0-0
5. **Reports**
 - 5.1. **Treasurer:** See Treasurer's Report.
 - 5.1.1. Jeff requested a trustee make monthly deposits to TD Bank from funds coming through Square. James offered to be an authorized depositor and will make trustee deposits.
 - 5.1.2. Andrea made suggestions regarding donations and is asking the board to read/understand managing library donations in the NHLTA Handbook. Andrea will email the handbook and the trustees are committed to help with the finances/donations moving forward. Pending policy review, James motions that we pay for the forensic auditor to look at some of our financial donations to find out what the directives of the donor are.
 - 5.2. **Director:** See report. James moves to accept treasurer and director reports. Cheryl seconded. Motion carried 5-0-0.
6. **NHLTA Conference Review** - Jeanne and Cheryl summarized the conference from their perspectives. Julie could also have done so, but she was not present at this mtg.

7. Board Officer Elections

- 7.1. Jeanne nominates James Cousins as chair. Andrea seconded, Motion carried 5-0-0.
- 7.2. James nominated Julie Laracy for assistant chair. Jeanne seconded. Motion carried 5-0-0
- 7.3. Jeanne nominated Andrea for treasurer. Cheryl seconded. Motion carried 5-0-0
- 7.4. James nominated Cheryl for secretary. Andrea seconded. Motion carried 5-0-0

8. Library Director Evaluation: Put what we have on a google survey. Send to all trustees. Compile results, share at June meeting.

9. Park Project Updates

- 9.1. Cone for a Cause @ Trails End Ice Cream in Intervale - May 21st, 12pm-8pm
- 9.2. UNH Coop Extension report- We have a tree with Emerald Ash bore and has killed the tree. Jeanne moved to have the town take the Ash tree down on Monday when they are here to take another tree down. Andrea seconded. Motion carried 5-0-0.

10. Building Subcommittee Updates

- 10.1. **Barba Wheelock Invoice-** \$1181.25 bill. Jeanne moved to accept. Andrea seconded. Motion carried 5-0-0
- 10.2. **Facade Restoration Underway.** Looks like it might happen the first two weeks in June, or thereabouts. No celebration, due to someone losing their life in the accident.

11. Library Policy Committee- Jeff states that libraries in the area are going to meet and review/discuss policies, so our trustee work is on hold for now.

12. Board Member Issues: None

13. Non Public Session as Per 91-A:3: None

14. Adjourn 7:05pm