

**Meeting Minutes
Conway Public Library
Board of Trustees
7/16/25**

1. **Call to order:** 5:23pm

Present:

Trustees: Julie Laracy, Chris Wong, Andrea Libby, Cheryl Furtado

Staff Members: Jeff Beavers, Tessa Narducci

2. **Public Comment:** None

3. **Consideration of Meeting Minutes-** Andrea moved to approve. Julie seconded. Motion carried 4-0-0.

4. **Unanticipated Revenue-** \$189. Chris moved to accept. Andrea seconded. Motion carried 4-0-0.

5. **Reports**

a. **Treasurer:** See report.

b. **Director:** See report

c. Motion made by Andrea, seconded by Julie to accept both reports. Motion carried 4-0-0

6. **Park Project Updates:**

6.1. **Parking Lot Construction Progress-** Library Lot closed 7/17 and 7/18 (if weather is decent) to let new pavement dry. Early August lines will go in and the shed will be moved. New pavers are in and look great.

6.2 **NBRC Partial Notice to Proceed-** Ginny will still be fundraising, however, we have come up with a total of \$138, 703.78 which includes the in-kind Town of Conway and in-kind library volunteers.

6.3. **Construction Documents RFP-** Ginny will put together the final details and drawings and it will go out to bid in soon and be opened at the August BOT meeting..

7. **Building Subcommittee Updates:**

7.1. **Facade Restoration Progress.**

7.2. **Barba Wheelock Invoice.** \$1133.55 invoice (pending recommendation from the building committee). Andrea moved to pay this bill Cheryl Seconded. Motion carried 4-0-0.

7.3. **Two Knowles invoices**

7.3a. - \$41,638.978 invoice. Julie moves to pay (pending recommendation from the building committee). Chris seconds. Motion carried 4-0-0

7.3b.- \$97,882.77 invoice. Julie moves to pay (pending recommendation from the building committee). Chris seconds. Motion carried 4-0-0

8. **Board Meeting Issues:** None

9. **Non Public Session as per 91-A:3:** None

10. **Meeting Adjourned:** 6:26.

Respectfully,

Cheryl Furtado, Trustee Secretary